

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – JANUARY 31, 2011

AGENDA

Good evening, today is January 31, 2011 and this is the regularly scheduled meeting of the Housing Authority of the Township of Brick Board of Commissioners.

Pursuant to the Open Public meetings Act, the public is hereby notified that adequate notice, as defined by Chapter 231 Public Law 1975, commonly known as "The Sunshine Law," was supplied to the Asbury Park Press. The date, time and place of the meeting was posted on the bulletin boards throughout the complex and filed with the Township Clerk.

The Board will conduct its meeting and, at the end, there will be a public portion where any concerned residents can address the Commissioners with any issue of concern. Please take note of where the fire exits are in case of an emergency. Thank you.

Salute to the Flag

Roll call

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on December 20, 2010.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #22385 through #22458 and Direct Deposit D41800 through D42800, Operating Account, January, 2011.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #24035 through #24105 and Direct Deposit D1227 through D1299, Section 8 Account, January 2011.

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2102 through #2103, Tenant Security Refund Account, January, 2011.

Item #5: Authorization by the Board of Commissioners to approve for payment vouchers #4085 through #4087, Capital Fund Account, January, 2011.

Item #6: Report of Executive Director

Item #7: Resolution by the Board of Commissioners appointing a Risk Manager.

Item #8: Resolution by the Board of Commissioners for Emergency repair of the elevators in George Conway.

Item #9: Tenant/Applicant Status Report.

Item #10: Committee Reports

A. Building and Grounds Committee

B. Budget and Finance Committee

B-1: Budget Comparison Report

C. Personnel Committee

Item #11: Tenant Comments.

Item #12: Report of Attorney.

Item #13: New Business

Item #14: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Item #15: Public Portion.

Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – FEBRUARY 28, 2011

AGENDA

Good evening, today is February 28, 2011 and this is the regularly scheduled meeting of the Housing Authority of the Township of Brick Board of Commissioners.

Pursuant to the Open Public meetings Act, the public is hereby notified that adequate notice, as defined by Chapter 231 Public Law 1975, commonly known as "The Sunshine Law," was supplied to the Asbury Park Press. The date, time and place of the meeting was posted on the bulletin boards throughout the complex and filed with the Township Clerk.

The Board will conduct its meeting and, at the end, there will be a public portion where any concerned residents can address the Commissioners with any issue of concern. Please take note of where the fire exits are in case of an emergency. Thank you.

Salute to the Flag

Roll call

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on January 31, 2011.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #22459 through #22514 and Direct Deposit D42900 through D44000, Operating Account, January, 2011.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #24106 through #24180 and Direct Deposit D1300 through D1373, Section 8 Account, January 2011.

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2104 through #2105, Tenant Security Refund Account, January, 2011.

Item #5: Authorization by the Board of Commissioners to approve for payment vouchers #4088 through #4089, Capital Fund Account, January, 2011.

Item #6: Report of Executive Director

Item #7: Resolution by the Board of Commissioners to reaffirm the vote of rotating the location of the monthly Board Meetings between the three buildings on the complex.

Item #8: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick Amendment of Section 8 Homeownership Program.

Item #9: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick approving its Public Housing Management Assessment Certification (MASS) for FYE 6/30/10.

Item #10: Resolution by the Board of Commissioners for Emergency repair of the elevators in George Conway.

Item #11: Resolution by the Board of Commissioners authorizing travel and attendance for Commissioners and Staff at the NAHRO 2011 Legislative Conference, March 27th through March 30th in Washington, DC.

Item #12: Resolution to award contract to Coffey Brothers to replace the "A" Wing and "C" Wing at George Conway.

Item #13: Tenant/Applicant Status Report.

Item #14: Committee Reports

A. Building and Grounds Committee

B. Budget and Finance Committee

B-1: Budget Comparison Report

C. Personnel Committee

Creation of position of procurement/purchasing agent.

D. By-Law Committee (Closed Session)

Item #14: Tenant Comments.

Item #15: Report of Attorney.

Item #16: New Business

Presentation with Honeywell Representative in regards to Energy Audit.

Item #17: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Item #18: Public Portion.

Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – ~~MARCH 28~~ 28, 2011

REVISED AGENDA

Good evening, today is March 28, 2011 and this is the regularly scheduled meeting of the Housing Authority of the Township of Brick Board of Commissioners.

Pursuant to the Open Public meetings Act, the public is hereby notified that adequate notice, as defined by Chapter 231 Public Law 1975, commonly known as "The Sunshine Law," was supplied to the Asbury Park Press. The date, time and place of the meeting was posted on the bulletin boards throughout the complex and filed with the Township Clerk.

The Board will conduct its meeting and, at the end, there will be a public portion where any concerned residents can address the Commissioners with any issue of concern. Please take note of where the fire exits are in case of an emergency. Thank you.

Salute to the Flag

Roll call

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on February 28, 2011.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #22515 through #22568 and Direct Deposit D44100 through D45200, Operating Account, March, 2011.

Item #2A: Authorization by the Board of Commissioners to approve for payment vouchers #22569 through #22574 and Direct Deposit D45900 through D46400, Operating Account, March, 2011.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #24181 through #24258 and Direct Deposit D1374 through D1445, Section 8 Account, March 2011.

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2106 through #2107, Tenant Security Refund Account, March, 2011.

- Item #5:** Authorization by the Board of Commissioners to approve for payment vouchers #4090 through #4093, Capital Fund Account, March, 2011.
- Item #6:** Report of Executive Director
- Item #7:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick Amending the 2010-2011 Budget to provide for funding for the George J. Conway Apartment Building (A Wing & C Wing) Roof Replacement Project and the Elevator Replacement Project.
- Item #8:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing the receipt of bids for the replacement of the George J. Conway apartment building roof (A Wing & C wing)
- Item #9:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing the receipt of bids for the replacement of elevators.
- Item #10:** Resolution by the Board of Commissioners authorizing write-off of accounts receivable for prior tenants who ceased tenancy with amount still due the Authority.
- Item #11:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick approving a facilities use policy.
- Item #12:** Resolution by the Board of Commissioners authorizing travel and attendance for Commissioners and staff at the HUD-PH Green Conference – Going Green: Intelligent Investments for Public Housing, April 12 & 13th, 2011, at the Park Plaza Hotel, Boston, MA.
- Item #13:** Tenant/Applicant Status Report.
- Item #14:** Committee Reports
- A. Building and Grounds Committee
 - B. Budget and Finance Committee
 - B-1: Budget Comparison Report
 - C. Personnel Committee

Item #15: Tenant Comments.

Item #16: Report of Attorney.

Discussion on the following

- Budget
- Paul DeMassi
- Lien – Dennis Gayzik
- Title 39
- Closing Documents for Forge Pond Flow Pipe & David Fried Roof
- Bank/Check Cards

Item #17: New Business

Item #18: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Item #19: Public Portion.

Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – APRIL 25, 2011

AGENDA

Good evening, today is April 25, 2011 and this is the regularly scheduled meeting of the Housing Authority of the Township of Brick Board of Commissioners.

Pursuant to the Open Public meetings Act, the public is hereby notified that adequate notice, as defined by Chapter 231 Public Law 1975, commonly known as “The Sunshine Law,” was supplied to the Asbury Park Press. The date, time and place of the meeting was posted on the bulletin boards throughout the complex and filed with the Township Clerk.

The Board will conduct its meeting and, at the end, there will be a public portion where any concerned residents can address the Commissioners with any issue of concern. Please take note of where the fire exits are in case of an emergency. Thank you.

Salute to the Flag

Roll call

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on March 28, 2011.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #22575 through #22613 and Direct Deposit D46500 through D47000, Operating Account, April, 2011.

Item #2A: Authorization by the Board of Commissioners to approve for payment vouchers #22614 through #22622 and Direct Deposit D47100 through D47600, Operating Account, April, 2011.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #24259 through #24335 and Direct Deposit D1446 through D1516, Section 8 Account, April, 2011.

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #4094 through #4097, Capital Fund Account, April, 2011.

Item #5: Report of Executive Director

Item #6: Resolution by the Board of Commissioners of the Housing Authority of the Township of brick authorizing approval of the HATB Annual Budget and Capital Budget (FY2010/2010).

Item #7: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing two Commissioners to sign checks.

Item #8: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing award of a contract for the preparation of the Authority's FY 2011 CFP Annual Statement, Its FYs 2008, 2009 and 2010 P&E Reports, and its CFP 5-Year Action Plan.

Item #9: Resolution by the Board of Commissioners to approve the proposal and enter into an amended agreement for the A/E Services for the A& C Wing at the George Conway Apartment Building.

Item #10: Resolution by the Board of Commissioners authorizing award of contract for the replacement of the A& C wings at George Conway.

Item #11: Resolution by the Board of Commissioners to approve the proposal and enter into an agreement for an Elevator Survey at George Conway Apartment Building.

Item #12: Resolution by the Board of Commissioners to create the position of senior maintenance and to promote Daniel Esposito to the position with a salary of \$61,600.

Item #13: Tenant/Applicant Status Report.

Item #14: Committee Reports

- A. Building and Grounds Committee
- B. Budget and Finance Committee
- B-1: Budget Comparison Report
- C. Personnel Committee
- D. By-Law Committee

Item #15: Tenant Comments.

Item #16: Report of Attorney.

Item #17: New Business

Item #19: Public Portion.

Item #18: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – MAY 31, 2011

AGENDA

Good evening, today is May 31, 2011 and this is the regularly scheduled meeting of the Housing Authority of the Township of Brick Board of Commissioners.

Pursuant to the Open Public meetings Act, the public is hereby notified that adequate notice, as defined by Chapter 231 Public Law 1975, commonly known as "The Sunshine Law," was supplied to the Asbury Park Press. The date, time and place of the meeting was posted on the bulletin boards throughout the complex and filed with the Township Clerk.

The Board will conduct its meeting and, at the end, there will be a public portion where any concerned residents can address the Commissioners with any issue of concern. Please take note of where the fire exits are in case of an emergency. Thank you.

Salute to the Flag

Roll call

PRESENTATION OF AWARDS TO TENANTS

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on April 25, 2011.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #22623 through #22676 and Direct Deposit D47700 through D48800, Operating Account, May, 2011.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #24336 through #24411 and Direct Deposit D1517 through D1588, Section 8 Account, May 2011.

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2108 through #2111, Tenant Security Refund Account, May, 2011.

Item #5: Authorization by the Board of Commissioners to approve for payment vouchers #4098 through #4100, Capital Fund Account, May, 2011.

- Item #6:** Report of Executive Director
- Item: 7:** Report regarding FSS Program.
- Item #8:** Resolution by the Board of Commissioners authorizing award of contract for Collection and Disposal of Refuse and Recyclable Materials for a one-year period 6/1/11 through 5/31/12.
- Item #9:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick approving a Facilities Use Policy.
- Item #10:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing William Snyder to proceed with the Clean Energy Audit.
- Item #12:** Resolution to retain Nicholas Sesto to assist in the REAC Inspection, pay will be at standard rate.
- Item #13:** Resolution by the Board of Commissioners authorizing award of contract for the replacement of phones and walky-talkies.
- Item #14:** Resolution by the Board of Commissioner establishing a energy surcharge for Forge Pond.
- Item #15:** Discussion of accepting surplus vehicles from the Brick MUA.
- Item #16:** Tenant/Applicant Status Report.
- Item #17:** Committee Reports
- A. Building and Grounds Committee
 - B. Budget and Finance Committee
 - B-1: Budget Comparison Report
 - C. Personnel Committee
- Item #18:** Tenant Comments.

Item #19: Report of Attorney.

- Report on Dennis Gayzik
- Report on Risk Management
- Report on Telephone Lease
- Title 39

Item #20: New Business

Honeywell presentation

Item #21: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Item #20: Public Portion.

Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS
RE-ORGANIZATIONAL MEETING – JUNE 27, 2011

AGENDA

1. Call to order – Chairman.
 2. Salute to the Flag.
 3. Chairman announces that adequate notice of this meeting has been given as prescribed by law.
 4. Roll Call.
-

Item #1: **Election of Officers** (July 1, 2011 – June 30, 2012).

Chairperson turns the meeting over to the Secretary who assumes the Chair for the purpose of conducting election of Chairperson for the coming year. (7/1/2011 through 6/30/2012)

- A. Nominations are open for the position of Chairperson.
- B. Motion and second to close nominations.
Roll call to close nominations.
- C. Roll call for election of Chairperson.

Item #1: Election of Officers (July 1, 2011 – June 30, 2012).

Continue...

The newly elected Chairperson assumes the Chair and conducts election for the position of Vice-Chairperson for the forthcoming year.

- A. Nominations are open for the position of Vice-Chairperson.**
- B. Motion and second to close nominations.
 Roll call for close of nominations.**
- C. Roll call for election of Vice-Chairperson**

Item #2: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing Duly Elected Officers to sign checks.

Item #3: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975).

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – JUNE 27, 2011

AGENDA

Good evening, today is June 27, 2011 and this is the regularly scheduled meeting of the Housing Authority of the Township of Brick Board of Commissioners.

Pursuant to the Open Public meetings Act, the public is hereby notified that adequate notice, as defined by Chapter 231 Public Law 1975, commonly known as "The Sunshine Law," was supplied to the Asbury Park Press. The date, time and place of the meeting was posted on the bulletin boards throughout the complex and filed with the Township Clerk.

The Board will conduct its meeting and, at the end, there will be a public portion where any concerned residents can address the Commissioners with any issue of concern. Please take note of where the fire exits are in case of an emergency. Thank you.

Salute to the Flag

Roll call

- Item #1:** Authorization by the Board of Commissioners to approve and accept minutes of meeting held on May 31, 2011.
- Item #2:** Authorization by the Board of Commissioners to approve for payment vouchers #22677 through #22727 and Direct Deposit D48900 through D5000, Operating Account, June, 2011.
- Item #3:** Authorization by the Board of Commissioners to approve for payment vouchers #24412 through #24487 and Direct Deposit D1589 through D1661, Section 8 Account, June 2011.
- Item #4:** Authorization by the Board of Commissioners to approve for payment vouchers #2112 through #2116, Tenant Security Refund Account, June, 2011.
- Item #5:** Authorization by the Board of Commissioners to approve for payment vouchers #4101 through #4103, Capital Fund Account, June, 2011.

- Item #6:** Report of Executive Director
- Item #7:** Resolution by the Board of Commissioners authorizing execution of a contract for Fee Accounting Services for the period of July 1, 2011 through June 30, 2012.
- Item #8:** Resolution by the Board of Commissioners authorizing execution of a contract for Administrative Legal Services for period of July 1, 2011 through June 30, 2012.
- Item #9:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing award of contract for an Independent Public Audit for fiscal year ending June 30, 2011.
- Item #10:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing award of contract for consulting services with regard to the Brick Housing Authority Public Housing and Section 8 Housing Choice Voucher programs for a one (1) year period ending June 30, 2012.
- Item #11:** Resolution by the Board of Commissioners authorizing write-off of accounts receivable for prior tenants who ceased tenancy with amounts still due the Authority.
- Item #12:** Tenant/Applicant Status Report.
- Item #13:** Committee Reports
- A. Building and Grounds Committee
 - B. Budget and Finance Committee
 - B-1: Budget Comparison Report
 - C. Personnel Committee
- Item #14:** Tenant Comments.
- Item #15:** Report of Attorney.
- Item #16:** New Business

Item #17: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Item #18: Public Portion.

Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – JULY 25, 2011

AGENDA

Good evening, today is July 25, 2011 and this is the regularly scheduled meeting of the Housing Authority of the Township of Brick Board of Commissioners.

Pursuant to the Open Public meetings Act, the public is hereby notified that adequate notice, as defined by Chapter 231 Public Law 1975, commonly known as "The Sunshine Law," was supplied to the Asbury Park Press. The date, time and place of the meeting was posted on the bulletin boards throughout the complex and filed with the Township Clerk.

The Board will conduct its meeting and, at the end, there will be a public portion where any concerned residents can address the Commissioners with any issue of concern. Please take note of where the fire exits are in case of an emergency. Thank you.

Salute to the Flag

Roll call

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of the Re-Organizational Meeting held on June 27, 2011.

Item #2: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on June 27, 2011.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #22731 through #22789 and Direct Deposit D50100 through D51000, Operating Account, July, 2011.

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #24488 through #24567 and Direct Deposit D1662 through D1733, Section 8 Account, July, 2011.

Item #5: Authorization by the Board of Commissioners to approve for payment vouchers #2117 Tenant Security Refund Account, July, 2011.

Item #6: Authorization by the Board of Commissioners to approve for payment vouchers #4104 through #4105, Capital Fund Account, July, 2011.

Item #7: Report of Executive Director

Item #8: Resolution by the Board of Commissioners of the Housing Authority of the Township of brick authorizing approval of the HATB Annual Budget and Capital Budget (FY2011/2012).

Item #9: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick approving FY2011 Capital Fund Program Annual Statement.

Item #10: Resolution by the Board of Commissioners authorizing write-off of accounts receivable for prior tenants who ceased tenancy with amounts still due the Authority.

Item #11: Tenant/Applicant Status Report.

Item #12: Committee Reports

- A. Building and Grounds Committee
- B. Budget and Finance Committee
- B-1: Budget Comparison Report
- C. Personnel Committee

Item #13: Tenant Comments.

Item #14: Report of Attorney.

Item #15: New Business

Item #16: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Item #17: Public Portion.

Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – AUGUST 29, 2011

AGENDA

Good evening, today is August 29, 2011 and this is the regularly scheduled meeting of the Housing Authority of the Township of Brick Board of Commissioners.

Pursuant to the Open Public meetings Act, the public is hereby notified that adequate notice, as defined by Chapter 231 Public Law 1975, commonly known as “The Sunshine Law,” was supplied to the Asbury Park Press. The date, time and place of the meeting was posted on the bulletin boards throughout the complex and filed with the Township Clerk.

The Board will conduct its meeting and, at the end, there will be a public portion where any concerned residents can address the Commissioners with any issue of concern. Please take note of where the fire exits are in case of an emergency. Thank you.

Salute to the Flag

Roll call

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on July 25, 2011.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #22790 through #22850 and Direct Deposit D51100 through D52100, Operating Account, August, 2011.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #24568 through #24649 and Direct Deposit D1734 through D1806, Section 8 Account, August, 2011.

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2118 through #2120 Tenant Security Refund Account, August, 2011.

Item #5: Authorization by the Board of Commissioners to approve for payment vouchers #4106 through #4108, Capital Fund Account, August, 2011.

Item #6: Report of Executive Director

- Item #7:** Resolution by the Board of Commissioners of the Housing Authority of the Township of brick authorizing the Housing Authority to submit certification for the Section 8 Management Assessment System (SEMAP).
- Item #8:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick establishing Flat Rents and permitting the residents to elect payment of either Flat Rent or Income Based Rent for their unit.
- Item #9:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick rejecting proposals submitted on August 9, 2011 for the Creation and Maintenance of a Website.
- Item #10:** Resolution by the Board of Commissioners Authorizing travel to and attendance at New Jersey Association of Housing and Redevelopment Authorities, 2011 Annual Meeting and Conference September 25 through September 27, 2011.
- Item #11:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick Authorizing execution of a Contract for Fee Accounting Services for the period of September 1, 2011 through June 30, 2012.
- Item #12:** Motion authorizing the Executive Director to formulate a bid for washer/dryer machines.
- Item #13:** Motion authorizing the Executive Director to formulate a bid for Cleaning Service.
- Item #14:** Motion authorizing the Executive Director to formulate a bid for modernization of elevators at George Conway.
- Item #15:** Tenant/Applicant Status Report.
- Item #16:** Committee Reports
- A. Building and Grounds Committee
 - B. Budget and Finance Committee
 - B-1: Budget Comparison Report
 - C. Personnel Committee
- Item #17** Tenant Comments.
- Item #18:** Report of Attorney.
- Item #19:** New Business
- Item #20:** Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.
- Item #21:** Public Portion.

Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – SEPTEMBER 19, 2011

AGENDA

Good evening, today is September 19, 2011 and this is the regularly scheduled meeting of the Housing Authority of the Township of Brick Board of Commissioners.

Pursuant to the Open Public meetings Act, the public is hereby notified that adequate notice, as defined by Chapter 231 Public Law 1975, commonly known as “The Sunshine Law,” was supplied to the Asbury Park Press. The date, time and place of the meeting was posted on the bulletin boards throughout the complex and filed with the Township Clerk.

The Board will conduct its meeting and, at the end, there will be a public portion where any concerned residents can address the Commissioners with any issue of concern. Please take note of where the fire exits are in case of an emergency. Thank you.

Salute to the Flag

Roll call

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on August 29, 2011.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #22851 through #22906 and Direct Deposit D52200 through D53300, Operating Account, September, 2011.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #24650 through #24726 and Direct Deposit D1882 through D1956, Section 8 Account, September 2011.

Item #4: Authorization by the Board of Commissioners to approve for payment voucher #2121 Tenant Security Refund Account, September, 2011.

Item #5: Authorization by the Board of Commissioners to approve for payment voucher #4109, Capital Fund Account, September, 2011.

- Item #6:** Report of Executive Director
- Item #7:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing award of contract for the replacement of smoke detectors in George Conway and Forge Pond to Zems Security.
- Item #8:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick approving the Contract of the Executive Director.
- Item #9:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick Authorizing Execution of a Contract for Fee Accounting Services for the period of October 1, 2011 through June 30, 2012.
- Item #10:** Resolution by the Board of Commissioners authorizing the transfer of \$4,500.00 of the Laundry Services Commissions to fund the tenant service account.
- Item #11:** Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing \$4,250.00 in additional pay for Daniel Esposito for out-of-classification work.
- Item #12:** Resolution by the Board of Commissioners to appropriate an amount not to exceed \$10,000.00 from Section 8 Reserves to renovate existing small community room for offices to be utilized by the Section 8 Department.
- Item #13:** Tenant/Applicant Status Report.
- Item #14:** Committee Reports
- A. Building and Grounds Committee
 - B. Budget and Finance Committee
 - B-1: Budget Comparison Report
 - C. Personnel Committee

Item #15: Tenant Comments.

Item #16: Report of Attorney.

Item #17: New Business

Item #18: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Item #19: Public Portion.

Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – OCTOBER 31, 2011

AGENDA

Good evening, today is October 31, 2011 and this is the regularly scheduled meeting of the Housing Authority of the Township of Brick Board of Commissioners.

Pursuant to the Open Public meetings Act, the public is hereby notified that adequate notice, as defined by Chapter 231 Public Law 1975, commonly known as “The Sunshine Law,” was supplied to the Asbury Park Press. The date, time and place of the meeting was posted on the bulletin boards throughout the complex and filed with the Township Clerk.

The Board will conduct its meeting and, at the end, there will be a public portion where any concerned residents can address the Commissioners with any issue of concern. Please take note of where the fire exits are in case of an emergency. Thank you.

Salute to the Flag

Roll call

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on September 19, 2011.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #22907 through #22916 and Direct Deposit D53400 through D53900, Operating Account, October, 2011.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #24727 through #24804 and Direct Deposit D1957 through D2031, Section 8 Account, October 2011.

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2122 through #2125 Tenant Security Refund Account, October, 2011.

Item #5: Report of Executive Director

Item #6: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick certifying review and authorizing submission of the Annual Independent Audit to the Local Finance Board of the State.

Item #7: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick offering all employees the Premium Only Plan (POP).

Item #8: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing travel and attendance for Commissioners and staff at the Annual Conference of the N.J. Chapter of the National Association of Housing and Redevelopment Officials – November 16th through 18th, 2011 at the Borgata Hotel, Atlantic City, New Jersey.

Item #9: Resolution by the Board of Commissioners of the Housing Authority authorizing Barlo and Associates to proceed with authorizing Sterling Elevator Consultants, LLC to draft specifications and bid documents for the modernization of the Elevators in the George Conway building.

Item #10: Tenant/Applicant Status Report.

Item #11: Committee Reports

 A. Building and Grounds Committee

 B. Budget and Finance Committee

 B-1: Budget Comparison Report

 C. Personnel Committee

Item #12: Tenant Comments.

Item #13: Report of Attorney.

Item #14: New Business

Item #15: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Item #16: Public Portion.

Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – NOVEMBER 28, 2011

REVISED AGENDA

Good evening, today is November 28, 2011 and this is the regularly scheduled meeting of the Housing Authority of the Township of Brick Board of Commissioners.

Pursuant to the Open Public meetings Act, the public is hereby notified that adequate notice, as defined by Chapter 231 Public Law 1975, commonly known as "The Sunshine Law," was supplied to the Asbury Park Press. The date, time and place of the meeting was posted on the bulletin boards throughout the complex and filed with the Township Clerk.

The Board will conduct its meeting and, at the end, there will be a public portion where any concerned residents can address the Commissioners with any issue of concern. Please take note of where the fire exits are in case of an emergency. Thank you.

Salute to the Flag

Roll call

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on October 31, 2011.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #22987 through #23038 and Direct Deposit D55200 through D53600, Operating Account, November, 2011.

Item #2A: Authorization by the Board of Commissioners to approve for payment vouchers #23039 through #23041, Operating Account, November, 2011.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #24805 through #24882 and Direct Deposit D2032 through D2107, Section 8 Account, November 2011.

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2128 through #2132 Tenant Security Refund Account, November, 2011.

Item #5: Authorization by the Board of Commissioners to approve for payment voucher #4110, Capital Fund Account, November, 2011

Item #6: Report of Executive Director

Item #6A: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing award of contract to Erbe Builders for the removal of snow.

Item #7: Tenant/Applicant Status Report.

Item #8: Committee Reports

A. Building and Grounds Committee

B. Budget and Finance Committee

B-1: Budget Comparison Report

C. Personnel Committee – Discuss several matters in closed session

Item #9: Tenant Comments.

Item #10: Report of Attorney.

Item #11: New Business

Item #12: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Item #13: Public Portion.

Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – DECEMBER 19, 2011

REVISED AGENDA

Good evening, today is December 19, 2011 and this is the regularly scheduled meeting of the Housing Authority of the Township of Brick Board of Commissioners.

Pursuant to the Open Public meetings Act, the public is hereby notified that adequate notice, as defined by Chapter 231 Public Law 1975, commonly known as "The Sunshine Law," was supplied to the Asbury Park Press. The date, time and place of the meeting was posted on the bulletin boards throughout the complex and filed with the Township Clerk.

The Board will conduct its meeting and, at the end, there will be a public portion where any concerned residents can address the Commissioners with any issue of concern. Please take note of where the fire exits are in case of an emergency. Thank you.

Salute to the Flag

Roll call

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on November 28, 2011.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #23042 through #23081 and Direct Deposit D56400 through D57000, Operating Account, December, 2011.

Item #2A: Authorization by the Board of Commissioners to approve for payment vouchers #23082 through #23096 and Direct Deposit D57100 through D57700, Operating Account, December, 2011.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #24883 through #24960 and Direct Deposit D2108 through D2179, Section 8 Account, December, 2011.

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2133 through #2135 Tenant Security Refund Account, December, 2011.

Item #5: Authorization by the Board of Commissioners to approve for payment voucher #4111, Capital Fund Account, December, 2011.

Item #6: Report of Executive Director

Item #7: Presentation from Action Termite & Pest Control

Item #8: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick to amend the Section 8 Program Policy pertaining to repayment agreements.

Item #9: Tenant/Applicant Status Report.

Item #10: Committee Reports

A. Building and Grounds Committee

B. Budget and Finance Committee

Item #11: Tenant Comments.

Item #12: Report of Attorney.

Item #13: New Business

Item #14: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Item #15: Public Portion.

Adjournment