ADDENDUM NO. 1

Housing Authority of the Township of Brick

Laundry Equipment and Services — Request for Proposals

Issued September 28, 2026

Dated October 28, 2026

This Addendum forms part of the Request for Proposals. Proposers must acknowledge receipt of this Addendum in their proposal. In the event of a conflict between this Addendum and the RFP, this Addendum governs.

Q1. Is a proprietary stored-value laundry card system acceptable?

Yes. The Authority will accept a proprietary stored-value card payment system. Each laundry room shall be equipped with at least one (1) card dispenser / value-transfer machine (value stations). At the David Fried Cottages, the card dispenser / value-transfer machine (value stations) shall be located in the David Fried community room, serving all ten (10) cottages, rather than one machine in each cottage. Cash-loading machines are expressly accepted: the dispenser shall accept cash to load value onto laundry cards. Washers and dryers themselves shall not accept cash or coins directly. Contactless (NFC) payment, including contactless credit and debit cards and mobile wallets, is also acceptable. A system that excludes residents who pay cash is not acceptable.

Q2. Does the RFP require the contractor to provide laundry carts?

The RFP does not require the contractor to furnish laundry carts. A proposer may offer carts as an optional value-added item, described in its proposal.

Q3. How should proposers address internet connectivity in the laundry rooms?

Per RFP §5.18, each proposer shall identify in its proposal any networking modification believed necessary, including Power over Ethernet (PoE), cabling, access points, or cellular connectivity; state which party the proposer expects to perform or pay for each proposed modification; state any installation assumptions; and identify any site limitation that may affect the proposed equipment or payment system. Payment systems relying on cellular connectivity are acceptable and need not rely on Authority WiFi. Offline transaction processing during connectivity interruptions remains required per §5.6. The Authority shall not be responsible for costs arising from a proposer's failure to inspect existing conditions or identify foreseeable installation requirements.

Q4. Which buildings have gas dryers vs. electric dryers? For electric dryers, is single-phase 120v and three-phase 240v available in all buildings?

George J. Conway Apartments: gas dryers, electric washers; 120v electrical service. Forge Pond Apartments: gas dryers, electric washers; 240v capability on the dryer side. David Fried Cottages: electric dryers and electric washers; 240v capability on the dryer side.

Q5. What are the current vend prices and cycle times for washing and drying?

Current vend prices are $1.35 per wash and $1.35 per dry. A complete wash cycle is approximately 30 minutes. A complete single load dry cycle is approximately 50 minutes. The resident vend price shall remain $1.35 per wash and $1.35 per dry for the term of the contract. All proposers shall base their financial proposals on this price.

Q6. Is there currently an upcharge for hot, cold, delicate, extra wash, etc.?

No upcharges for hot, cold, delicate, or extra wash cycles are specified in the current lease.

Q7. What are the current drying times per unit of payment?

Each $1.35 dry vend provides 55 minutes of drying time.

Q8. Will the Authority provide historical laundry revenue or collection data?

Yes. For the twelve (12) months ending August 2026, the Authority received $10,628.75 in laundry commissions. Gross collections for the same period were approximately $30,368. The $60,650.07 figure for April 2021 through August 2026 represents cumulative BHA laundry commissions for all three properties. The Authority is providing historical figures in total, not monthly property-level detail. Proposers should base their financial proposals on their inspection of the facilities during the mandatory pre-proposal walkthrough, the equipment and usage information in the RFP, and their own market analysis. Historical figures are provided for informational purposes only and do not guarantee future performance.

Q9. Are holding tanks or similar plumbing modifications permitted?

No. Holding tanks or similar plumbing modifications are not permitted.

Q10. How many washers and dryers are at the David Fried Cottages?

There are ten (10) cottages, each with one (1) washer and one (1) dryer, for a total of ten (10) washers and ten (10) dryers.

Q11. How do the guaranteed annual payment and revenue share work together?

The guaranteed annual payment shall be credited against the revenue share for each contract year. The Authority shall receive the greater of the guaranteed annual payment or the revenue share amount for that year. The guarantee is not in addition to the revenue share. The Authority has not set a minimum guarantee or revenue share percentage; proposers shall propose both. The revenue share shall be calculated on gross revenue net of refunds and chargebacks. Payment processing fees are the contractor's responsibility. The Authority is exempt from sales tax.

Q12. May a proposer team with an equipment-route operator, serving as prime with a disclosed installation, service, or payment-system partner?

No. Teaming arrangements are not accepted. Each proposer must submit as a single entity and demonstrate its own comparable equipment references and experience. A proposer may not rely on a partner's references or experience to meet the RFP's experience requirements.

Q13. Will BHA provide WiFi or internet access as a utility, similar to water, electricity, and gas?

No. The Authority will not provide internet or WiFi access as a utility. Connectivity for the payment system is the proposer's responsibility, as described in Q3.

Q14. What are the current counts of equipment by building, and are all washers and dryers the same size?

George J. Conway Apartments: 6 washers (4 front-load, 2 top-load) and 6 dryers. Forge Pond Apartments: 4 washers (2 front-load, 2 top-load) and 4 dryers. David Fried Cottages: 10 washers and 10 dryers, one of each per cottage (see Q10). Washers are not all the same type. Dryers are single-load machines.