

**MINUTES**  
Virtual Meeting  
**APRIL 27, 2020**

The regular meeting of the Housing Authority of the Township of Brick was held on April 27, 2020 at 6:30 PM virtually hosted by Zoom.

The meeting was called to order by Chairman Jampel at 6:35 PM. Chairman Jampel said that due to the COVID-19 virus and a special law that was passed allowing businesses to hold virtual meetings under the circumstances the Board of Commissioners elected to use this option.

The meeting began with a moment of silence for our Country and first responders and then roll call.

Upon Roll Call those present were:

Commissioner Mammano

Commissioner Dunne

Commissioner Linkin

Commissioner Russell

Vice Chairman Dyer

Chairman Jampel

Also present were Jacob Naszimento, Executive Director and Terry Brady, Board Attorney.

Absent from the meeting was Commissioner Oliver.

**APPROVAL OF MINUTES**

Motion to approve the open session minutes from the Board of Commissioners meeting held on March 30, 2020 was made by Commissioner Dunne and seconded by Commissioner Linkin. Upon roll call, all Commissioners voted "Aye"

## **EXECUTIVE DIRECTOR REPORT**

The Executive Director gave monthly report to commissioners and residents in attendance and highlighted all efforts and procedures the Housing Authority has taken in regards to the COVID-19 Virus.

## **TREASURER'S REPORT**

Vice Chairman Dyer read the treasurers report for those in attendance.

Motion to approve Section 8 payment checks #30834 through #30851 and Direct Deposit payments #1924 through #2017 was made by Commissioner Russell and seconded by Commissioner Linkin. Upon roll call, all Commissioners voted "Aye".

Motion to approve BHA operating payment checks #26200 through #26202 was made by Commissioner Dunne and seconded by Vice Chairman Dyer. Upon roll call, all Commissioners voted "Aye".

Motion to approve BHCDC RAD Operating Payment Checks #1478 through #1501 was made by Commissioner Russell and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

Motion to approve Tenant Security Refund check #68 was made by Commissioner Dunne and seconded by Commissioner Linkin. Upon roll call, all Commissioners voted "Aye".

## **NEW BUSINESS**

- Resolution **2020-6** approving the introduction of the 2020/2021 Budget.

Motion to approve the introduction of the 2020/2021 Budget was made by Commissioner Russell and seconded by Commissioner Linkin. Mr. Furlong, Fee Accountant for the Housing Authority explained that he had a meeting with the Finance Committee and he discussed the budget in detail with the Board. Upon roll call, all Commissioners voted "Aye".

## **NEW BUSINESS**

- Resolution **2020-7** Authorizing the advertisement of purchasing Washing Machines and Dryers.

Motion to authorize the advertisement of purchasing Washing Machines and Dryers was made by Vice Chairman Dyer and seconded by Commissioner Russell. Mr. Naszimento briefed the Board on how owning the machines vs. renting them would produce more revenue for the Housing Authority. Upon roll call, all Commissioners voted "Aye".

- Resolution **2020-8** Authorizing the advertisement for a Fee Accountant Services.

Motion to authorize the advertisement for a Fee Accountant Services was made by Commissioner Russell and seconded by Commissioner Linkin. Upon roll call, all Commissioners voted "Aye".

- Resolution **2020-9** Authorizing the advertisement for Auditor Services

Motion to authorize the advertisement for Auditor Services was made by Commissioner Russell and seconded by Commissioner Linkin. Upon roll call, all Commissioners voted "Aye".

- Resolution **2020-10** Authorizing the advertisement for Legal Services.

Motion to authorize the advertisement for Legal Services was made by Commissioner Russell and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

## **PUBLIC INPUT**

Ms. Elise Cronin, Forge Pond resident wanted to publically thank Diana Partusch for making mask for residents of the building.

Ms. Patty Stiles, Forge Pond resident asked when the water damage in her apartment was going to get fixed. Mr. Naszimento said that as soon as the restrictions are lifted he will allow other contractors into the building to complete the work.

## **PUBLIC INPUT**

Mr. Reginald Durant, Forge Pond resident thinks bigger signs need to be put on the entrance doors. Mr. Naszimento said he will purchase bigger poster boards to put up and also addressed Mr. Durant's previous request of hand sanitizer stations, he made him aware that the hand sanitizer stations were on back order, however they will be installed shortly.

Chairman Jampel made all attendance aware that the BHCDC donated 50 pizzas to the Brick Hospital for all their hard work.

## **ADJOURNMENT**

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Linkin and seconded by Vice Chairman Dyer. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:00 PM.



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Jacob C. Naszimento,  
Executive Director/Secretary