

MINUTES
Regular Meeting
JANUARY 27, 2020

The regular meeting of the Housing Authority of the Township of Brick was held on January 27, 2020 at 6:30 PM at the George Conway Community Room, 165 Chambers Bridge Road, Brick, NJ 08723.

The meeting was called to order by Chairman Jampel at 6:30 PM.

The meeting began with the reading of the Sunshine Law Statement.

Upon Roll Call those present were:

Commissioner Oliver	Commissioner Russell
Commissioner Scaturro	Chairman Jampel
Commissioner Linkin	

Also present were Jacob Naszimento, Executive Director and Terry Brady, Board Attorney.

Absent from the meeting was Commissioner Dunne and Vice Chairman Dyer.

Chairman Jampel introduced and welcomed new Commissioner Thomas Linkin.

Chairman Jampel announced that the Finance Committee met with the Accountant and Auditor to discuss the Audit for FYE June 30, 2019. He then introduced Mr. Richard Larsen from the firm Novogradic & Company. Mr. Larsen reviewed the audit for the fiscal year ending 6/30/2019 with the Board and those in attendance and explained that there were no findings and gave an unmodified opinion. Commissioner Russell asked that he explain the breakdown on what the Auditor reviews. Mr. Larsen said there are three areas that comprise the audit. First being the Audit of financial, then compliance and lastly internal control. Mr. Larsen said that the Brick Housing Authority has very good liquidity, compliance and the internal control is done extremely well at the authority thanks to the staff and he is happy to give an unmodified opinion with no findings, which he explained is the highest opinion given.

APPROVAL OF MINUTES

Motion to approve the closed session minutes from the Board of Commissioners meeting held on October 28, 2019 was made by Commissioner Oliver and seconded by Commissioner Russell. Upon roll call, Commissioners Oliver, Russell and Chairman Jampel voted "Aye" Commissioners Scaturro and Linkin abstained.

Motion to approve the open session minutes from the Board of Commissioners meeting held on November 25, 2019 was made by Commissioner Oliver and seconded by Commissioner Russell. Upon roll call, Commissioners Oliver, Russell and Chairman Jampel voted "Aye" Commissioners Scaturro and Linkin abstained.

Motion to approve the closed session minutes from the Board of Commissioners meeting held on November 25, 2019 was made by Commissioner Oliver and seconded by Commissioner Russell. Upon roll call, Commissioners Oliver, Russell and Chairman Jampel voted "Aye" Commissioners Scaturro and Linkin abstained.

EXECUTIVE DIRECTOR REPORT

The Executive Director gave monthly report to commissioners and residents in attendance and highlighted all completed and future projects. Commissioner Oliver asked how many visitor spots were allotted. Mr. Naszimento explained that there are currently 10 visitor spots and that they are mostly to be used for the visitors at Forge Pond since the parking is limited at that building.

TREASURER'S REPORT

Mr. Thomas Furlong, accountant for the Authority read the treasurers report for those in attendance.

Motion to approve Section 8 payment checks #30731 through #30780 and Direct Deposit payments #1572 through #1746 was made by Commissioner Oliver and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

Motion to approve BHA operating payment checks #26188 through #26194 was made by Commissioner Russell and seconded by Commissioner Oliver. Upon roll call, all Commissioners voted "Aye".

TREASURER'S REPORT continued...

Motion to approve BHCDC RAD Operating Payment Checks #1336 through #1400 was made by Commissioner Oliver and seconded by Commissioner Russell. Upon roll call, Commissioners Russell, Scaturro, Oliver, and Linkin voted "Aye". Chairman Jampel voted "Aye" on all except voucher #1384 which he abstained.

Motion to approve BHCDC 1% Account check #101 was made by Commissioner Russell and seconded by Commissioner Linkin. Upon roll call, Commissioners Russell, Scaturro, Oliver, and Linkin voted "Aye". Chairman Jampel abstained.

COMMITTEE REPORT

Judy Henry on behalf of the Tenants Association announced that the Bingo License is in the process of being renewed and as a result there will be no Bingo for the next two weeks.

OLD BUSINESS

None to report

NEW BUSINESS

- Resolution **2020-1** Certifying review and authorizing submission of the Annual Independent Audit to the Local Finance Board of the State of New Jersey.

Motion to approve Resolution #2020-1 was made by Commissioner Russell and seconded by Commissioner Scaturro. Upon roll call, all Commissioners voted "Aye"

- Resolution **2020-2** appointing Jacob C. Naszimento as Fund Commissioner for the Joint Insurance Fund for the Authority.

Motion to approve Resolution #2020-2 was made by Commissioner Scaturro and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

NEW BUSINESS continued...

- Resolution **2020-3** awarding a contract for towing and storage services to Grone's Wrecker Service LLC.

Commissioner Linkin asked who would initiate if a car needed to be towed. Mr. Naszimento explained that only the Management Staff would be the one to initiate and that staff would make all attempts to have the vehicle moved before the tow truck company is called. Commissioner Linkin also inquired how Grone's Wrecker was selected. Mr. Brady said they were selected because they were the lowest bid. Motion to approve a contract with Grone's Wrecker Service LLC, was made by Commissioner Russell and seconded by Commissioner Linkin. Upon roll call, all Commissioners voted "Aye".

PUBLIC INPUT

Ronnie Meyer, George Conway resident said that when her grand-daughter came to visit there were no visitor spots and she had to park somewhere else. Her concern is that we will call the tow company right away. Mr. Naszimento said that there are plenty of spots at George Conway for visitors. The visitor spots are mainly for the overflow at Forge Pond since they are limited spots. He also noted that the tow company will not be called right away and that all attempts will be made before it is towed.

Several residents at George Conway brought to the attention of the Board that people are still smoking under the front door awning at night and on weekends. A lengthy discussion followed.

Ms. Wilma Flagg, Forge Pond resident said she made several phone calls to various people such as the Brick Fire Bureau and HUD in regards to having chairs for people to sit in the side vestibule and watch for the bus. She suggested that we build an enclosed enclosure so that residents can sit and wait for bus. Several George Conway residents suggested that chairs be put back near the door for the same purpose. Mr. Naszimento said that there is a big difference in waiting for a bus than congregating and hanging out in the vestibules. He suggested that residents use the community rooms for that, however all suggestions will be considered as long as it does not go against the Fire Bureau rulings.

Reginald Durant, Forge Pond resident thanked Mr. Naszimento and the Board for the things that are in the works or that have been completed. He asked about the status of the metal plates around the elevators and if the HATB can help in getting a Brick Times news stand at Forge Pond. Mr. Naszimento said that the elevators were painted and that he is still considering the metal plates. He also said he would reach out to the Brick Times.

ADJOURNMENT

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Scaturro and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:35 PM.



Jacob C. Naszimento,
Executive Director/Secretary