

MINUTES
Regular Meeting
OCTOBER 28, 2019

The regular meeting of the Housing Authority of the Township of Brick was held on October 28, 2019 at 6:30 PM at the George Conway Community Room, 165 Chambers Bridge Road, Brick, NJ 08723.

The meeting was called to order by Chairman Jampel at 6:30 PM.

The meeting began with the reading of the Sunshine Law Statement.

Upon Roll Call those present were:

Commissioner Oliver

Commissioner Kathy Russell

Commissioner Dunne

Chairman Jampel

Also present were Jacob Naszimento, Executive Director and Terry Brady, Board Attorney.

Absent from the meeting was Commissioner Scaturro and Vice Chairman Dyer.

APPROVAL OF MINUTES

Motion to approve the open session minutes from the Board of Commissioners meeting held on September 23, 2019 was made by Commissioner Dunne and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

EXECUTIVE DIRECTOR REPORT

The Executive Director gave monthly report to commissioners and residents in attendance and highlighted all completed and future projects. Chairman Jampel asked for clarification that the garbage chute cleaning went from once a year to twice a year. Mr. Naszimento said that is correct. Chairman Jampel also asked if the speeding on Ovation Way still continued with the speedometer present. Resident's in attendance said they did not notice any change in the way people drove down Ovation Way.

TREASURER'S REPORT

Chairman Jampel read the treasurers report for those in attendance.

Motion to approve Section 8 payment checks #30678 through #30702 and Direct Deposit payments #1397 through #1484 was made by Commissioner Russell and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

Motion to approve BHA operating payment checks #26180 through #26183 was made by Commissioner Russell and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

Motion to approve BHDCD RAD Operating Payment Checks #1255 through #1279 was made by Commissioner Dunne and seconded by Commissioner Oliver. Upon roll call, all Commissioners voted "Aye".

COMMITTEE REPORT

Judy Henry recapped the meeting of the Holiday Party Committee and also discussed the Thanksgiving feast that Epiphany Church serves at the Housing Authority.

OLD BUSINESS

None to report

NEW BUSINESS

- Resolution 2019-22 awarding a contract for elevation maintenance services.

Motion to approve Resolution #2019-22 awarding a contract for elevator maintenance services was made by Commissioner Russell and seconded by Commissioner Dunne. Mr. Naszimento discussed the solicitation for the elevator maintenance services. Upon roll call, all Commissioners voted "Aye".

PUBLIC INPUT

Mr. Robert Fisk, George Conway resident said that several machines in the laundry room aren't working properly, he also mentioned that the Community Room carpet should be cleaned or replaced.

Ms. Ginger Oppenheimer, George Conway resident requested that the Community Room bathrooms be repaired or renovated.

Ms. Patricia Allen, Forge Pond resident asked if there would be a smoking shelter built. Chairman Jampel said we tried to have a shelter built but ran into setbacks with the Building Code Department and the Housing Authority is stilling looking into other options or solutions.

Many residents in attendance spoke about the smoking in apartments or the smell of smoke in the hallways. A brief discussion followed. Mr. Naszimento reiterated that apartment inspections were taken place and reminded tenants that the Brick Fire Bureau will be inspecting units as well.

Council Liaison, Art Halloran said he noticed several lights out around the Flag Pole. Mr. Naszimento said he will have maintenance repair the lights.

Chairman Jampel thanked everyone for their thoughts, comments and concerns.

- Resolution #2019-23 authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the open public meetings act; specifically, for the purpose of discussing contract negotiations regarding shared service agreement with SHA. Action may or may not be taken upon return to regular open session.

Motion to enter into closed session was made by Commissioner Russell and seconded by Commissioner Oliver. Upon roll call, all Commissioners voted "Aye". The meeting was closed to the public at 7:12PM.

Motion to open the meeting to the public was made by Commissioner Russell and seconded by Commissioner Oliver. Upon roll call, all Commissioners voted "Aye." The meeting re-opened to the public at 7:30PM.

- Resolution #2019-24 authorizing the execution of an inter-local service agreement for shared executive director services.

Motion to authorize execution of an inter-local service agreement for shared executive director services with Secaucus Housing Authority for 2020, at an annual rate of \$65,000, with all other terms the same as the 2019 contract was made by Commissioner Russell and seconded by Commissioner Oliver. Upon roll call, all Commissioners voted "Aye".

ADJOURNMENT

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Russell and seconded by Commissioner Oliver. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:32 PM.



Jacob C. Naszimento,
Executive Director/Secretary