

MINUTES
Regular Meeting
March 25, 2019

The regular meeting of the Housing Authority of the Township of Brick was held on March 25, 2019 at 6:30 PM at the David Fried Community Room, 157 Chambers Bridge Road, Brick, NJ 08723.

The meeting was called to order by Chairman Jampel at 6:30 PM.

The meeting began with the reading of the Sunshine Law Statement.

Upon Roll Call those present were:

Commissioner Scaturro	Vice Chairman Dyer
Commissioner Dunne	Chairman Jampel

Also present were Jacob Naszimento, Executive Director and Terry Brady, Board Attorney.

Absent from the meeting were Commissioner Russell, Commissioner Gedrich and Commissioner Oliver.

APPROVAL OF MINUTES

Motion to approve the open session minutes from the Board of Commissioners meeting held on February 25, 2019 was made by Commissioner Dunne and seconded by Vice Chairman Dyer. Upon roll call, Commissioner Dunne, Scaturro and Vice Chairman Dyer voted "Aye". Chairman Jampel abstained because he was not at this meeting.

EXECUTIVE DIRECTOR REPORT

The Executive Director gave monthly report to commissioners and residents in attendance and highlighted all completed and future projects. Chairman Jampel noted that he recommends that all the fire doors be replaced at once and get multiple quotes opposed to just one.

TREASURER'S REPORT

Vice Chairman Dyer read the report for those present.

Motion to approve Section 8 Direct Deposit payment checks #30487 through #30508 and Direct Deposit payments #785 through #872 was made by Commissioner Dunne and seconded by Vice Chairman Dyer. Upon roll call, all Commissioners voted "Aye".

Motion to approve BHA operating payment checks #26152 through #26155 was made by Commissioner Dunne and seconded by Vice Chairman Dyer. Upon roll call, all Commissioners voted "Aye".

Motion to approve BHDCD RAD Operating Payment Checks #993 through #1012 was made by Commissioner Dunne and seconded by Vice Chairman Dyer. Upon roll call, all Commissioners voted "Aye".

Motion to approve BHA Tenant Security check #51 through #52 was made by Commissioner Dunne and seconded by Vice Chairman Dyer. Upon roll call, all Commissioners voted "Aye".

Commissioner Dyer asked the Executive Director to look into a cost analysis of our lease equipment with GTS (voucher #998), he would like to know if it would be cheaper to purchase the phone system then to lease.

COMMITTEE REPORT

Chairman Jampel spoke on behalf of the Building and Grounds Committee who reviewed the proposals of two architects to oversee the water infiltration project at Forge Pond and a resolution will be awarded tonight on their recommendation. The Chairman also made the Board aware that our Audit is late because of a delay with the State Government issuing a statement of actual report. Our Audit will be presented at our next Board Meeting.

Diana Partusch announced upcoming events and services that are available to the residents of the Brick Housing Authority.

OLD BUSINESS

None to report.

NEW BUSINESS

Resolution 2019-5 Awarding Contract for A/E Services for Building Exterior upgrades at Forge Pond.

Mr. Naszimento reviewed notes and discussion that took place with the Building and Grounds Committee in regards to the water infiltration at Forge Pond. He explained there were two quotes one for Habitech Architecture in the amount of \$4,500.00 and a second quote from Barlo & Governale, LLC in the amount of 12,200.00, after a lengthy discussion, motion to approve awarding contract for A/E services for building exterior upgrades at Forge Pond to Habitech Architecture, LLC in the amount of \$4,500.00 was made Vice Chairman Dyer and seconded by Commissioner Dunne. Upon roll call, Commissioner Dunne, Vice Chairman Dyer and Chairman Jampel voted "Aye". Commissioner Scaturro abstained.

PUBLIC INPUT

Ms. Diana Partusch, Forge Pond resident asked if a wooden gazebo for the smokers would still require all the Town permits. Chairman Jampel asked Mr. Naszimento to contact the Township Building Department to see if we would have to make the same site improvements for a gazebo as was required for the planned arbor as the arbor site work drove up the cost substantially. Ms. Partusch also asked if the Housing Authority could purchase plants for Forge Pond and the Boy Scouts will plant them. Mr. Naszimento said he would contact our landscaper to see if they can donate some shrubbery and flowers.

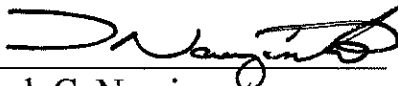
Council Liaison Art Halloran announced the Township is having a Green Fair on April 13th at Brick High School and there will be plenty of plants and flowers available.

Mr. Ken Garrigan, Forge Pond resident said he heard there were bed bugs in Forge Pond. Mr. Naszimento said there were no reports of bed bugs in Forge Pond. Mr. Garrigan also expressed concern that the Forge Pond building was not being cleaned properly or as often as it should be. Mr. Naszimento said he would speak with the maintenance department.

Mr. Tom Phillips and several residents from Forge Pond wanted clarification to the extermination schedule and exactly what would be entailed. After a lengthy discussion, Mr. Naszimento said he will personally go around with the Exterminator when David Fried is on the schedule again but assured residents that a treatment was applied to vestibules and exterior of buildings. Mr. Phillips also brought to the attention of the Board that there is a gully and a old drain plate that is dangerous between building 7 and 8. Mr. Naszimento said he would look into a remedy.

ADJOURNMENT

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Scaturro and seconded by Vice Chairman Dyer. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:18 PM.



Jacob C. Naszimento,
Executive Director/Secretary