

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING AGENDA –
JANUARY 29, 2017

1. Public Statement Notice (Sunshine Law)
2. Call to order
3. Salute to the Flag
4. Roll Call
5. Approval of the open session minutes from the Board meeting held on December 18, 2017.
6. Executive Director Report
7. Treasurers Report including approval of payment vouchers.
 - Section 8 Vouchers #29815 through #29876 & Direct Deposit D6847-D6895,
 - Operating Vouchers #26056 through #26060
 - BHCDC Operating Vouchers #418 through #456
8. Committee Reports
9. Old Business
10. New Business
 - Resolution **2018-1** certifying review and authorizing submission of the Annual Independent Audit to the Local Finance Board of the State of New Jersey.
11. Public Input
12. Closed Executive Session
 - Resolution **2018-2** authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matter exempt under the open public meetings act in Executive Session.
 - Resolution **2018-3** authorizing the execution of a conciliation agreement with the N.J. Division of Civil Rights and Joseph Jensen.
13. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING AGENDA –
FEBRUARY 26, 2018

1. Public Statement Notice (Sunshine Law)
2. Call to order
3. Salute to the Flag
4. Roll Call
5. Approval of the open session minutes from the Board meeting held on January 29, 2018.
6. Executive Director Report
7. Treasurers Report including approval of payment vouchers.
 - Section 8 Vouchers #29877 through #29940 & Direct Deposit D6896-D6943,
 - Operating Vouchers #26061 through #26065
 - BHCDC Operating Vouchers #467 through #489
 - BHCDC Security Deposit Vouchers #26 through #27
8. Committee Reports
9. Old Business
10. New Business
 - Resolution **2018-4** authorizing the advertisement for landscaping services.
 - Resolution **2018-5** authorizing the advertisement for Security Guard Services.
 - Resolution **2018-6** amending the Section 8 Administrative Plan to better define the issues of preferences.
 - Resolution **2018-7** approving the opening of the Section 8 Housing Choice Voucher waiting list.
 - Resolution **2018-8** authorizing the purchase of electricity supply services for public use on an online auction website.
 - Resolution **2018-9** authorizing the purchase of natural gas supply services for public use on an online auction website.
11. Public Input
12. Closed Executive Session
13. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING AGENDA –
MARCH 26, 2018

1. Public Statement Notice (Sunshine Law)
2. Call to order
3. Salute to the Flag
4. Welcome new Commissioner Samantha Anokye and thank former Commissioner Kim Terebush for her years of service.
5. Roll Call
6. Approval of the open session minutes from the Board meeting held on February 26, 2018.
7. Executive Director Report
8. Treasurers Report including approval of payment vouchers.
 - Section 8 Vouchers #29941 through #30001 & Direct Deposit D6944-D6992
 - Operating Vouchers #26066 through #26072
 - BHCDC Operating Vouchers #500 through #526
 - BHCDC Security Deposit Vouchers #28
9. Committee Reports
10. Old Business
11. New Business
 - Resolution **2018-10** establishing the payment standards for the Housing Choice Voucher Program.
12. Public Input
13. Closed Executive Session
14. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING AGENDA –
May 21, 2018

1. Call to order /Public Statement Notice (Sunshine Law)
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the Board meeting held on March 26, 2018.
5. Approval of the open session minutes from the Board meeting held on April 30, 2018.
6. Executive Director Report
7. Treasurers Report including approval of payment vouchers.
 - Section 8 Direct Deposit payments #48 through #95 and check #30066 through #30125.
 - BHA Operating payment vouchers #26092 through #26101.
 - BHCDC RAD Operating payment vouchers #577 through #604.
 - BHCDC Security Refund payment vouchers #31 through #33
 - BHCDC Reimbursement Payment voucher #99
8. Committee Reports
9. Old Business
10. New Business
 - Resolution **2018-12** approving the Introduction of the 2018/2019 Annual Budget
 - Resolution **2018-13** Approval to invest up to 100% of all balances on hand less \$300,000 in CD's maturing in 12 months or less and/or any other FDIC insured accounts with maturities not to exceed 12 months.
 - Resolution **2018-14** Corporate Authorization
11. Public Input
12. Closed Executive Session
 - Resolution **2018-15** into executive session
13. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING AGENDA –
June 25, 2018

1. Call to order /Public Statement Notice (Sunshine Law)
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the Board meeting held on May 21, 2018.
5. Approval of the closed session minutes from the Board meeting held on May 21, 2018.
6. Executive Director Report
7. Treasurers Report including approval of payment vouchers.
 - Section 8 Direct Deposit payments checks #30126 through #30187 and Direct Deposit #97 through #146.
 - BHA Operating payment checks #26102 through #26116.
 - BHCDC RAD Operating payment checks #614 through #653.
 - BHCDC Security Refund check #34.
8. Committee Reports
9. Old Business
10. New Business
 - Resolution **2018-16** authorizing write off of accounts receivable for prior tenants who ceased tenancy with amounts still due to the authority.
 - Resolution **2018-17** authorizing execution of a contract for independent audit services for the per FYE June 30, 2018 to Novagradic and Company.
 - Resolution **2018-18** authorizing execution of a contract for fee accountant services for the period July 1, 2018 through June 30, 2019 to Tom Furlong, CPA.
 - Resolution **2018-19** authorizing execution of a contract for general legal services for the period July 1, 2018 through June 30, 2019 to the firm Brady & Kunz.

- Resolution **2018-20** authorizing the transfer of funds in the amount of \$3,000 from operating account to tenant services account to fund the Community BBQ
- Resolution **2018-21** adopting the June 2018 revised personnel policies & procedures manual pursuant to the recommendations of the Municipal Excess Liability Joint Insurance fund for employment practices liability coverage.

11. Public Input

12. Closed Executive Session

- Resolution **2018-22** authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the open public meetings act in executive session.

13. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING AGENDA –
July 30, 2018

1. Call to order /Public Statement Notice (Sunshine Law)
2. Salute to the Flag
3. Roll Call

4. Approval of the open session minutes from the Board meeting held on June 25, 2018.
5. Approval of the minutes from the Re-Organizational meeting held on June 25, 2018.

6. Executive Director Report with attachments

7. Treasurers Report including approval of payment vouchers.
 - Section 8 Direct Deposit payments checks #30188 through #30250 and Direct Deposit #147 through #195.
 - BHA Operating payment checks #26117 through #26120.
 - BHCDC RAD Operating payment checks #664 through #697.
 - BHCDC Security Refund check #35 through #37.

8. Committee Reports
9. Old Business

10. New Business
 - Resolution **2018-23** authorizing adoption of the 2018/2019 Annual Budget.
 - Resolution **2018-24** approving the Board of Commissioners 2018/2019 schedule of meetings.
 - Resolution **2018-25** authorizing duly elected officers to sign checks.

11. Public Input

12. Closed Executive Session
 - Resolution **2018-26** authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the open public meetings act in executive session. (attachments will be distributed in a separate email)
 - Resolution **2018-27** appointing Danny Esposito as Maintenance Director/Foreman

13. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING AGENDA –
AUGUST 27, 2018

1. Call to order /Public Statement Notice (Sunshine Law)
2. Salute to the Flag
3. Roll Call

4. Approval of the open session minutes from the Board meeting held on July 30, 2018.
5. Approval of closed session minutes from the meeting held on July 30, 2018.

6. Executive Director Report

7. Treasurers Report including approval of payment vouchers.
 - Section 8 Direct Deposit payments checks #30251 through #30294 and Direct Deposit #196 through #264.
 - BHA Operating payment checks #26121 through #26124.
 - BHCDC RAD Operating payment checks #708 through #736.

8. Committee Reports

9. Old Business

10. New Business
 - Resolution **2018-28** authorizing the HATB to submit certification for the Section 8 Management Assessment System (SEMAP).
 - Resolution **2018-29** authorizing award of contract for collection and disposal of refuse and recyclable materials for a three-year period 9/1/18 through 8/31/21.

11. Public Input

12. Closed Executive Session
 - Resolution **2018-30** authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the open public meetings act in executive session specifically to discuss update on union negotiations and purchase of property.

13. Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING AGENDA –
SEPTEMBER 17, 2018

1. Call to order /Public Statement Notice (Sunshine Law)
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the Board meeting held on August 27, 2018.
5. Approval of closed session minutes from the meeting held on August 27, 2018.

6. Executive Director Report

7. Treasurers Report including approval of payment vouchers.
 - Section 8 Direct Deposit payments checks #30295 through #30327 and Direct Deposit #265 through #345.
 - BHA Operating payment checks #26125 through #26128.
 - BHCDC RAD Operating payment checks #748 through #767.
 - BHCDC Escrow check #38.

Additional payment vouchers:

- Tenant Service Account at TD Bank: Check #3151 through #3156 (BBQ expense)
- Section 8 for utility reimbursement: Check #30328
- BHA Operating payment: Check #26129 (window replacement from Fire Damage)
- BHCDC Operating payments: Check #768 through #772

8. Committee Reports

9. Old Business

10. New Business

- Resolution **2018-31** rejecting all bids received for Elevator Maintenance.

11. Public Input

12. Closed Executive Session

- Resolution **2018-32** authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the open public meetings act in executive session specifically to discuss update on union negotiations, Matthews Litigation, Shared Service Agreement with Secaucus Housing Authority, and purchase of land

13. Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING AGENDA –
OCTOBER 29, 2018

1. Call to order /Public Statement Notice (Sunshine Law)
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the Board meeting held on September 17, 2018.
5. Approval of closed session minutes from the meeting held on September 17, 2018.

6. Executive Director Report

7. Treasurers Report including approval of payment vouchers.
 - Section 8 Direct Deposit payments checks #30329 through #30360 and Direct Deposit #346 through #430.
 - BHA Operating payment checks #26130 through #26134.
 - BHCDC RAD Operating payment checks #785 through #818.
 - BHCDC Escrow check #40 through #46.

8. Committee Reports

9. Old Business

10. New Business
 - Resolution **2018-35** authorizing the transfer of \$4,500.00 of the Laundry Service Concession to Fund the Tenant Service Account.
 - Resolution **2018-36** awarding a contract for elevator maintenance services.
 - Resolution **2018-37** authorizing the settlement of litigation by the Authority's Insurance Carrier Attorneys.

11. Public Input

12. Closed Executive Session
 - Resolution **2018-38** authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the open public meetings act; specifically, for the purpose of discussing shared service agreement with Secaucus Housing Authority.

13. Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING AGENDA –
November 19, 2018

Proclamation presentation to Boy Scout Troop #39

1. Call to order /Public Statement Notice (Sunshine Law)
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the Board meeting held on October 29, 2018.
5. Approval of closed session minutes from the meeting held on October 29, 2018.

6. Executive Director Report

7. Treasurers Report including approval of payment vouchers.
 - Section 8 Direct Deposit payments checks #30373 through #30404 and Direct Deposit #431 through #521.
 - BHA Operating payment checks #26135 through #26141.
 - BHCDC RAD Operating payment checks #829 through #861.
 - BHA Tenant Services check #3157.

8. Committee Reports

9. Old Business

10. New Business

11. Public Input

12. Closed Executive Session

13. Adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING AGENDA –
DECEMBER 17, 2018

1. Call to order /Public Statement Notice (Sunshine Law)
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the Board meeting held on November 19, 2018.
5. Executive Director Report
6. Treasurers Report including approval of payment vouchers.
 - Section 8 Direct Deposit payments checks #30405 through #30435 and Direct Deposit #522 through #608.
 - BHA Operating payment checks #26142 through #26144.
 - BHCDC RAD Operating payment checks #872 through #895.
 - BHA Tenant Security check #47
7. Committee Reports
8. Old Business
9. New Business
 - Resolution **2018-40** appointing Jacob C. Naszimento as FUND Commissioner for the Joint Insurance Fund for this Authority.
10. Public Input
11. Closed Executive Session
12. Adjournment