

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – FEBRUARY 3, 2015

AGENDA

1. Call to order
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the regular meeting held on December 22, 2014.
5. Treasurers Report
6. Executive Directors report
7. Committee Reports
8. Old Business
9. New Business
 - Resolution 2015-1 authorizing change order to Soden Electric for additional work needed pursuant to REAC inspection.
 - Resolution 2015-2 authorizing an inter-local agreement for trash pick services between the Township of Brick and the Housing Authority.
10. Public Input
11. Executive Session
12. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – FEBRUARY 23, 2015

AGENDA

1. Call to order
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the regular meeting held on February 3, 2015.
5. Treasurers Report
6. Executive Directors report
7. Committee Reports
8. Old Business
9. New Business
 - Resolution 2015-3 awarding contract for Risk Management Services.
 - Resolution 2015-4 authorizing advertisement and receipt of bids for a physical needs assessment.
 - Resolution 2015-5 rejecting all bids for janitorial services.
10. Public Input
11. Executive Session
12. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – March 30, 2015

AGENDA

1. Call to order
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the regular meeting held on February 23, 2015.
5. Treasurers Report
6. Executive Directors report
7. Committee Reports
8. Old Business
9. New Business
 - Resolution 2015-6 rejecting all bids received for Electrical Services on an as needed basis and re-advertise.
 - Resolution 2015-7 amending its Public Housing Admissions and Continued Occupancy Policy to update its Flat Rent Policy.
 - Resolution 2015-8 Establishing Flat Rents for its Public Housing Dwelling units for Fiscal Year 2015.
 - Resolution 2015-9 authorizing the receipt of bids for landscaping services.
 - Resolution 2015-10 authorizing the receipt of bids for carpet installation on an as needed basis.
 - Resolution 2015-11 to change the rent due date.
 - Resolution 2015-12 Resolution to approve the memorandum of understanding between the HATB and the TWU and Michael Nilan.
10. Public Input
11. Executive Session
12. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – APRIL 27, 2015

AGENDA

1. Call to order
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the regular meeting held on March 30, 2015.
5. Treasurers Report
6. Executive Directors report
7. Committee Reports
8. Old Business
9. New Business
 - Resolution 2015-14 Resolution by the Board of Commissioners approving the introduction to the Annual Budget and Capital budget FYE 6/30/16.
 - Resolution 2015-15 Resolution by the Board of Commissioners awarding a contract for Building Maintenance/Janitorial Services for a one year period to Milveen Environmental Services.
 - Resolution 2015-16 authorizing award of contract for GPNA & PCA
10. Public Input
11. Executive Session
12. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – MAY 18, 2015

AGENDA

1. Call to order
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the regular meeting held on April 27, 2015.
5. Treasurers Report
6. Executive Directors report
7. Committee Reports
 - Finance- SS
 - Building & Grounds- KT
 - Personnel-KT
 - Residential- JC
 - By-Law-RD
8. Old Business
9. New Business
 - Resolution 2015-17 authorizing the advertisement for General Legal Services.
 - Resolution 2015-18 authorizing the advertisement for Fee Accounting Services.
 - Resolution 2015-19 authorizing the advertisement for Auditor Services.
 - Resolution 2015-20 authorizing the purchase of a vehicle under NJ State Public Contract.
 - Resolution 2015-21 approving a shared service agreement between Ocean City Housing Authority and the Brick Housing Authority.
10. Public Input
11. Executive Session
12. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – JUNE 29, 2015

RE-ORGANIZATION MEETING
AGENDA

1. Call to order
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the regular meeting held on May 18, 2015.
5. Treasurers Report
6. Executive Directors report
7. Committee Reports

Finance- SS
Building & Grounds- KT
Personnel-KT
Residential- JC
By-Law-RD

8. Old Business
Purchase of vehicle
9. New Business
 - Resolution 2015-22 approving a shared service agreement between Ocean City Housing Authority and the Brick Housing Authority.
 - Resolution 2015-23 awarding contract for trash and recyclable removal.
 - Resolution 2015-24 awarding contract for carpet installation on an as needed basis.
 - Resolution 2015-25 approving advertisement for Special Rental Assistance Demonstration Counsel (RAD) services.
 - Resolution 2015-26 approving advertisement for Financial Services Consultant Rental Assistance Demonstration (RAD).
 - Resolution 2015-27 approving advertisement for sidewalk repair.
 - Resolution 2015-28 approving advertisement for office space renovation at Forge Pond.
 - Resolution 2015-29 awarding contract for Fee Accountant services.
 - Resolution 2015-30 awarding contract for Legal Services.
 - Resolution 2015-31 awarding contract for Auditor Services.
 - Resolution 2015-32 authorizing write off of accounts receivable for prior tenants who ceased tenancy with amounts still due the Authority.
10. Nomination and election of Chairperson
11. Nomination and election of Vice-Chairperson
12. Public Input
13. Executive Session
14. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – JULY 20, 2015

SPECIAL MEETING
AGENDA

1. Call to order
2. Salute to the Flag
3. Roll Call
4. Conduct Interviews for General Legal Services
5. Executive Session
6. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – JULY 27, 2015

AGENDA

1. Call to order
 2. Salute to the Flag
 3. Roll Call
 4. Approval of the open session minutes from the regular meeting held on June 30, 2015.
 5. Approval of the minutes from the special meeting held on July 20, 2015.
 6. Approval of the minutes from the Executive Session held on July 20, 2015.
 7. Treasurers Report
 8. Executive Directors report
 9. Committee Reports
 10. Old Business
 11. New Business
 - Resolution 2015-33 amending authorized signatories to sign checks.
 - Resolution 2015-34 authorizing contract between HATB and Transport Workers Union.
 - Resolution 2015-35 authorizing advertisement if necessary all procurement pertaining CFP 2013.
 - Resolution 2015-36 terminating cleaning contract.
 - Resolution 2015-37 approving the 2015/2016 Schedule of Board Meeting dates.
 12. Public Input
 13. Executive Session
 14. adjournment
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HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS SPECIAL MEETING
AUGUST 17, 2015

AGENDA

1. Call to order
2. Salute to the Flag
3. Roll Call
4. New Business
 - Authorization to approve for payment vouchers #25224 through #25243, Operating Account.
 - Resolution 2015-37 approving the 2015/2016 Schedule of Board Meeting dates.
 - Resolution 2015-38 awarding contract for RAD Special Counsel.
 - Resolution 2015-39 awarding contract for RAD Financial Services.
5. Public Input
6. Executive Session
7. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – AUGUST 31, 2015

AGENDA

1. Call to order
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the regular meeting held on July 27, 2015.
5. Approval of the open session minutes from the special meeting held on August 17, 2015.
6. Treasurers Report including approval of payment vouchers.
 - Vouchers #27902 through 27976 and Direct Deposit D5337 through D5397, Section 8 Account.
 - Vouchers #25214 through 25266, Operating Account.
 - Vouchers #4190 through #4191, Capital Fund Account.
 - Vouchers #2243 through #2244, Tenant Security Account.
7. Executive Directors report
8. Committee Reports
9. Old Business
10. New Business
 - Resolution 2015-40 awarding contract for Special Rental Assistance Demonstration Counsel (RAD) Services.
 - Resolution 2015-41 to submit certification for the Section 8 Management Assessment System (SEMAP).
 - Resolution 2015-42 awarding contract for Installation of Security Cameras at Forge Pond.
 - Resolution 2015-43 awarding contract for Installation of an Irrigation System at David Fried Complex.
11. Public Input
12. Executive Session
13. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – SEPTEMBER 21, 2015

AGENDA

1. Call to order
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the regular meeting held on August 31, 2015.
5. Treasurers Report including approval of payment vouchers.
 - Vouchers #27977 through #28046 and Direct Deposit D5398 through D5454, Section 8 Account.
 - Vouchers #25278 through #25300, Operating Account.
6. Executive Directors report
7. Committee Reports
8. Old Business
9. New Business
 - Resolution 2015-45 rejecting the bid received on the curb and sidewalk repair.
 - Resolution 2015-46 authorizing the hiring of two part-time cleaning employees.
10. Public Input
11. Executive Session
12. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – OCTOBER 26, 2015

AGENDA

1. Call to order
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the regular meeting held on September 21, 2015.
5. Treasurers Report including approval of payment vouchers.
 - Vouchers #28047 through #28114 and Direct Deposit D5455 through D5512, Section 8 Account.
 - Vouchers #25313 through #25348, Operating Account.
 - Vouchers #2245 through #2249, Tenant Security Account.
 - Vouchers #4192 through #4193, Capital Fund Account.
6. Executive Directors report
7. Committee Reports
8. Old Business
9. New Business (none)
10. Public Input
11. Executive Session
12. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – NOVEMBER 23, 2015

AGENDA

1. Call to order
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the regular meeting held on October 26, 2015.
5. Treasurers Report including approval of payment vouchers.
 - Vouchers #28115 through #28182 and Direct Deposit D5514 through D5567, Section 8 Account.
 - Vouchers #25358 through #25395, Operating Account.
 - Vouchers #2250 through #2251, Tenant Security Account.
 - Vouchers #4194 through #4196, Capital Fund Account.
6. Executive Directors report
7. Committee Reports
8. Old Business
9. New Business
 - Resolution 2015-47 authorizing the extension of the landscaping contract for one month.
 - Resolution 2015-48 authorizing approval of change order to the security cameras contract.
 - Resolution 2015-49 authorizing the transfer of \$4,500.00 of the laundry services concession to fund the Tenant Service Account.
 - Resolution 2015-50 authorizing the submission of the HATB 2015 Annual Plan and an amendment to the five year plan for conversion to project based vouchers under the Rental Assistance Demonstration (RAD) Program.
 - Resolution 2015-51 authorizing the HATB to execute a continued inter-agency agreement with the Ocean City Housing Authority.
 - Resolution 2015-52 authorizing an increase in salary to Nancy Nicholson, in the senior clerk typist position.

10. Public Input

11. Executive Session

12. adjournment

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – DECEMBER 21, 2015

AGENDA

1. Call to order
2. Salute to the Flag
3. Roll Call
4. Approval of the open session minutes from the regular meeting held on November 23, 2015.
5. Treasurers Report including approval of payment vouchers.
 - Vouchers #28183 through #28253 and Direct Deposit D5568 through D5620, Section 8 Account.
 - Vouchers #25403 through #25431, Operating Account.
 - Vouchers #2252 through #2253, Tenant Security Account.
 - Vouchers #4198 through #4202, Capital Fund Account.
6. Executive Directors report
7. Committee Reports
8. Old Business
9. New Business
 - Resolution 2015-53 appointing Alesia Watson as Fund Commissioner for the Joint Insurance Fund for this Authority.
10. Public Input
11. Executive Session
12. adjournment