

Brick Housing Authority values all of our residents and your safety is our priority. Seniors and those with chronic illness are the most likely to be effected by the Coronavirus (COVID-19). Therefore, given our population make-up, we are planning to take the following actions for your safety effective March 13, 2020.

First and foremost, we need to try to eliminate as many people from the outside from coming in who unknowingly can carry the disease to our buildings and tenants. Here are some immediate steps we are taking to try to keep you healthy (if we get direction from governmental entities, these steps will be supplemented):

- No visitors besides medical personnel are allowed at the BHA.
  - The Administrative Office Front Window will remain closed and there will be no one in the office. All work-orders or any other administrative need MUST be called into the office. Although the office window is closed you should still call the regular number 732-920-9400 for a work order and 1-877-551-5450 for a maintenance related after hours' emergency.
  - All forms or correspondence including recertification papers must be dropped in the rent boxes. You may call to confirm we receive it.
  - We have wiped down and sanitized all common area hand rails, stairways, window sills and door knobs. We will continue to do this regularly.
  - We're recommending all residents and employees to take precautionary health measures, including frequent hand washing for at least 20 seconds at a time, social distance of at least 10 feet, staying home when sick, and pausing all non-essential travel.
  - You should begin to stock up on non-perishable foods that will last you at least 3 weeks and make sure going forward you maintain at least a 2 week supply in the event you are asked to go into quarantine.
  - Refill all your medications now for at least 1 month and make sure going forward you maintain at least a 2-week supply.
  - If you have any questions regarding the Coronavirus (COVID-19), call your doctor or 911 if it is an emergency.
  - March 30, 2020 Board Meeting has been cancelled
- TAKE CARE OF YOURSELF AND YOUR NEIGHBORS!**

Jake Naszimento, Executive Director

Ron Jampel, Chairman